# PART – I

# B.COM, B.COM (COMPUTER APPLICATION) &

# B.COM (CORPORATE SECRETARYSHIP)

# I YEAR – I SEMESTER

**COURSE CODE: 7BCO111 /7BCC111/7BCS111**

### LANGUAGE COURSE – i – tzpff; fbjq;fs;

**gFjp 1 tzpff; fbjq;fspd; mbg;gilf; $Wfs;**

tzpff; fbjq;fspd; nghJ mikg;G kw;Wk; gbtq;fs; – fbj tiffs; – rpwg;Gf; $Wfs;– Nehf;fk; – fbjk; vOJgth; vOJk; Kd; kdjpy; nfhs;s Ntz;ba nra;jpfs;;.

**gFjp 2 tpz;zg;gf; fbjq;fs;**

Ntiy Ntz;b tpz;zg;gf; fbjk; – fUj;Jiu fhl;Lk; fbjq;fs; – flDf;fhf fbjq;fSk; rpghhpRfSk; – tpahghuj;jpy; ehzakhf elg;gJ Fwpj;J fbjq;fs; – tpsk;gug;gb – mij jahhpf;Fk; Kiw.

**gFjp 3 tpahghuf; fbjq;fs;**

KidTf; fbjq;fs; – tprhuizfs; – tpiyg;Gs;spfs; – MizaWf;fs; – Gfhh;fSk; rhpfl;lYk; – ruf;F ngw;Wf; nfhz;lij cWjp nra;jy; – epYitj; njhif epidTWj;jy;– t#y; nra;jy; – fzf;if Neh; nra;jy;.

**gFjp 4 gy;tiff; fbjq;fs;**

Vw;Wkjp ,wf;Fkjp njhlh;ghd fbjq;fs; – Kfthz;ik njhlh;ghd fbjq;fs; – tpahghur; Rw;wwpf;if jahhpj;jy; – tq;fpf; fbjq;fs; – fhg;gPl;Lf; fbjq;fs; – Nghf;Ftuj;Jf; fbjq;fs; – muRj;Jiw rhh;e;j fbjq;fs;;

**gFjp 5 epWkr; nrayhpd; fbjq;fs;**

gq;FjhuUld;> ,af;Feh;fSld; nrayhpd; fbjj; njhlh;Gfs; – epWkf; $l;lk; – jPh;khdq;fs; – epfo;r;rpf; Fwpg;G jahhpj;jy; – mwpf;if jahhpj;jy; – jdpegh; mwpf;if – FO mwpf;if – mq;fhb mwpf;if – Gs;sp tpguf; Fwpg;gpypUe;J mwpf;if jahhpf;Fk; Kiwfs;.

**ghpe;Jiuf;fg;gLk; Gj;jfq;fs;:**

1. tifj; jfty; njhlHG : fjpNurd;> KidtH uh[h.
2. thzpgj; jfty; njhlHG : KidtH V.M. nry;tuh[;.
3. tzpff; fbjj; njhlHG : S. Kj;ijah
4. tzpff; fbjq;fs; : KidtH eh. KUNfrd;> kNdhfH

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# I YEAR – II SEMESTER

**COURSE CODE: 7BCO211/7BCC211/7BCS211**

**LANGUAGE COURSE – Ii – mYtyf Nkyhz;ik**

**gFjp 1 etPd mYtyfj;jpd; mikg;G Kiwfs;**

etPd mYtyfj;jpd; ,yf;fzk; – mYtyfj;jpd; nray;ghLfs; kw;Wk; Kf;fpaj;Jtk;– Nkyhz;ik kw;Wk; mikg;G – mYtyf Kiw kw;Wk; md;whl eltbf;iffs; – gzpg;Nghf;F xg;gilg;Gr; nray;Kiwfs; – mjpfhuj;ijg; gutyhf;Fjy; mYtyf tsik tiffs; – tsikfis jahhpj;jy; – gad;gLj;Jjy; kw;Wk; kjpg;gpLjy; – mYtyf ,ltrjp – mYtyf kidj; Jizg; nghUl;fs; kw;Wk; kjpg;gpLjy; – mYtyf kidj; Jizg; nghUl;fs; kw;Wk; mikg;Gj; jpl;lk; – gzpf;Nfw;w #o;epiy – gzpia vspjhf;Fjy; – gzp tiuglk;– gzpia mstpLjy; kw;Wk; fl;LgLj;Jjy;.

**gFjp 2 fbjg; Nghf;Ftuj;J**

jghy;fisf; ifahSjy; – mQ;ry; Jiwia mikj;jy; – ikag;gLj;jg;gl;l mQ;ry; gzp – cs;tUk; kw;Wk; ntspj; jfty; njhlh;G – tha;nkhopj; jfty; njhlh;G kw;Wk; vOj;J %yk; jfty; njhlh;G.

**gFjp 3** **gjpNtLfisg; guhkhpj;jy; kw;Wk; Nfhg;gpLjy;**

gjpNtLfis cUthf;Fjy; – etPd mYtyfj;jpy; vOj;Jg; gzpfs; – mYtyf Kiwfs; – gbtf; fl;Lg;ghL – tbtikg;G – njhlh; vOJ nghUs;.

ey;y Nfhg;gPl;L Kiwapd; Kf;fpa mk;rq;fs; – tifg;gLj;Jjy; kw;Wk; thpirgLj;Jjy; – Nfhg;gPl;L Kiwfs; – ikaf; Nfhg;gPl;L Kiw kw;Wk; gutyhf;fg;gl;l Nfhg;gPl;L Kiw.

**gFjp 4 mYtyf ,ae;jpuq;fSk; rhjdq;fSk;**

gy;NtW rhjdq;fspd; Njitfs; – mYtyf ,ae;jpuq;fis Njh;e;njLg;gjw;fhd mbg;gilf; Nfhl;ghLfs; – fzpg;nghwp kw;Wk; Gs;sp tpguq;fisj; njhFj;;jspf;Fk; ,ae;jpuk; – tzpftpaypy; mtw;wpd; Kf;fpaj;Jtk;.

**gFjp 5 mYtyf mwpf;iffs;**

mwpf;iffspd; tiffs; – mikg;G kw;Wk; mwpf;iffspd; nrayhf;fk;

**Rl;lfuhjp mikg;G**

Rl;lf;fuhjpapd; gy;NtW tiffs; – mjd; Nehf;fq;fs; – ed;ikfs;

**gpio jpUj;jg; gpujp jpUj;Jjy;**

nghJ tzpfr; nrhw;fs; kw;Wk; RUf;ff; FwpaPLfs;

**ghpe;Jiuf;fgLk; Gj;jfq;fs;:**

1. mYtyf Nkyhz;ik : KidtH V. uhjh.
2. mYtyf Nkyhz;ik : K. md;gofd;> S. ,uhkH

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